



Background

Lincolnshire Community Foundation (LCF) is Lincolnshire's leading independent grant making charity which promotes and manages philanthropy. We are here to create long term, sustainable funding and positive change for residents of Greater Lincolnshire. We are proud to have worked with fund holders and donors to ensure projects have a sustainable, positive impact locally, helping our donors make the most of their charitable giving whilst address local needs. ***All funding raised stays right here and benefits local people.***

We deliver a variety of funding for the local voluntary and community sector and the last financial year saw record grant making of £2.4 million. We are dedicated to funding community-based action which improves the lives of our county's most disadvantaged people and communities. Poverty, unemployment, homelessness, domestic violence and social isolation are just some of the issues we strive to tackle each year.

The Foundation is one of 47 Community Foundations across the UK all playing a leading role in the development of community philanthropy and resources to sustain communities.

We are seeking to appoint new Trustees to join the Board at an exciting time of the organisation's development. We are developing a new 3-year strategic plan, and the growth of our endowment and annual grant giving means there are new opportunities.

These include working with the Charity Commission on the Revitalising Trusts Programme, campaigning nationally for the release of dormant assets, digital transformation, a focus on equity, diversity and inclusion and engaging with statutory authorities and private businesses for benefit of our communities.

We are specifically looking for up to 4 new Board members who can bring any one or more of the following attributes, together with an appreciation of the passion and drive within our communities to do good work for the benefit of others:

- Experience of marketing and communications
- Experience in the IT/creative and cultural sector
- An understanding of local needs/experience of personal engagement in communities covered

by LCF

- Trustees from a younger demographic who can bring new insights
- Representation from the North, East and South of the County
- Experience of philanthropy/fund-raising

The Role of Trustees

Trustees are responsible for controlling its management and administration in accordance with charity law.

The Formal Duties and Responsibilities of Trustees

The Foundation's governing document sets out the formal duties and responsibilities of the Trustees and its operating procedures.

The following summarise some of the significant general duties required of Trustees.

- To help protect the property and interests of the Foundation
- To give time to the administration of the Foundation and take an active part in running it
- To understand the purpose of the Foundation and the way it works and not to undermine the public name of LCF, its staff, trustees or volunteers
- To be generally aware of the Foundation's financial position and act prudently in all matters
- In the case of new trustees, to meet fellow Trustees and to find out about the Foundation
- To avoid letting personal interests, whether financial or otherwise or any prejudices affect their conduct as a Trustee of the Foundation

Additional Duties and Responsibilities

The following are some of the duties adopted by the Foundation and are required of Trustees to ensure they can play a full and proper role in managing LCF:

- To achieve at least 75% attendance at full Board meetings, however trustees may be absent due to personal or professional circumstances with the permission of the board of trustees
- To be available to join one or more of the committees or sub-committees according to the individual's skills and experience and take advantage of training
- To attend, as far as possible, the Foundation's events when invited to do so
- To actively help raise endowment funds by utilising personal and professional networks and consider making a contribution to the endowment as a demonstration of their commitment
- To actively promote the Foundation to potential donors and grant beneficiaries
- To recognise the role of the staff and understand the extent of the trustees' powers to delegate to them as far as possible
- To be available to offer advice and support to other trustees and staff

People who cannot be a Trustee

The following people cannot be a director or trustee of the Community Foundation:

- Anyone under the age of 18
- Anyone who has been convicted of an offence involving deception or dishonesty, unless the conviction is spent
- Anyone who is an undischarged bankrupt
- Anyone who has previously been removed from trusteeship of a charity by the courts or the Charity Commissioners
- Anyone who is under a disqualification order under the Company Directors Disqualification Act 1986

If you would like to be part of a forward-thinking, progressive charitable organisation and can bring energy, enthusiasm, commitment and a breadth of knowledge and expertise to Board, we want to hear from you. ***Don't be dissuaded from applying if you're new to charitable organisations, we welcome creativity and innovation.***

The position is a voluntary one, where out of pocket expenses will be paid; the board meets (virtually and in person) on a bi-monthly basis on different days of the week, at different times of the day, removing barriers to participation. Whenever possible, we will adapt our processes to be inclusive ensuring board members are on an equal footing and they should not be afraid to suggest better ways of working. Training and support will be offered to ensure you feel fully able to contribute to our work.

Prospective Trustees should send a copy of their CV, with up to five key reasons why they feel they are the right person for the role. In order to attract a broad range of skills and experience, we encourage creativity and will accept applications in a format that you feel will best showcases skills, personality and motivation to work with us.

For an informal chat about the role please contact **Sue Fortune CEO** on 01529305825/07908 208838 or sue@lincolnshirecf.co.uk

Lincolnshire Community Foundation, 4 Mill Lane, Carre Street, Sleaford, Lincolnshire, NG34 7TW
Telephone: 01529 305825 Email: info@lincolnshirecf.co.uk Website: www.lincolnshirecf.co.uk