

How to download an application form

This has method been tested using various Apple<sup>™</sup>, Android <sup>™</sup> and desktop devices with no issues. Should an error occur, or you have any queries with downloading these forms please contact:

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# claire@lincolnshirecf.co.uk

07534 693652



### Visit the Grants page on our website <u>www.lincolnshirecf.co.uk</u>

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Grange Wind Farm Community Fund View Grant

Supporting the community groups in and around Tydd St Mary to help enhance local activities for both young people and older residents, and helping local community facilities to thrive within the area.

op to £5,000

Sutton Bridge and Tydd St Mary

1st January 2023 and 1st June 2023



### High Sheriffs' Fund

View Grant

Not for profit community groups delivering services that benefit people living in Lincolnshire can apply for grants of up to £5000 provided they address community safety and crime reduction initiatives. Successful applications have included intergenerational activities, social cohesion/community engagement projects, diversionary youth activities etc. The aim is to create a safer, more integrated society. Those organisations operating in and for people living in North and North East Lincolnshire should contact the Tribune Trust

Up to £5,000

Select the grant you are wanting to apply for (for the purpose of this example we will be using the Grange Wind Farm Community Fund (the process remains the same for all funds)

Lincolnshire Community Foundation ©

All information correct at time of publication - Jan 2023



https://lincolnshirecf.co.uk/grants/grange-wind-farm-community-fund/





Select the download application button, please note this will take you to an external website called Dropbox<sup>™</sup>, which is used as a file management system, this is a secure site and sign up to their site IS NOT NECESSARY to download our documents.



Once you are in Dropbox<sup>™</sup>, it may ask you to agree to the Cookies, it is recommended you accept all, but you can set this to your preferences and should not effect the download of the documents. Again, please note that you do not need to sign in or sign up to the site itself.



You should now be able to see the list of documents relating to the fund you are applying for. Select the download button, which will save a zip file to your device. Please ensure you read and understand all guidelines and guidance notes prior to applying for any funding. This is where most problems occur, to find where the documents are saved rely upon you knowing your device and where your downloads are saved. This is not a fault of the document not downloading as it will be on your device.

To troubleshoot we have found that documents downloaded are *usually* saved in the following places (links have also been provided to help you) :

# Windows/Microsoft Office

File Explorer Downloads

# Apple iPhone/iPad

Browse On my iPhone/iPad (whichever is relevant) Downloads

# Android My files Downloads

# **Apple Mac laptop**

Finder (blue and white face logo) Go (on tools tab) Downloads

*Some* devices will automatically save a shortcut in a separate window, this is something you may be able to set on your device using the manufacturer instruction.

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Each fund has an allocated Grant Manager, their contact details can be found once you click into the fund title, they will be able to assist you with any queries you may have.

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Sign in

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