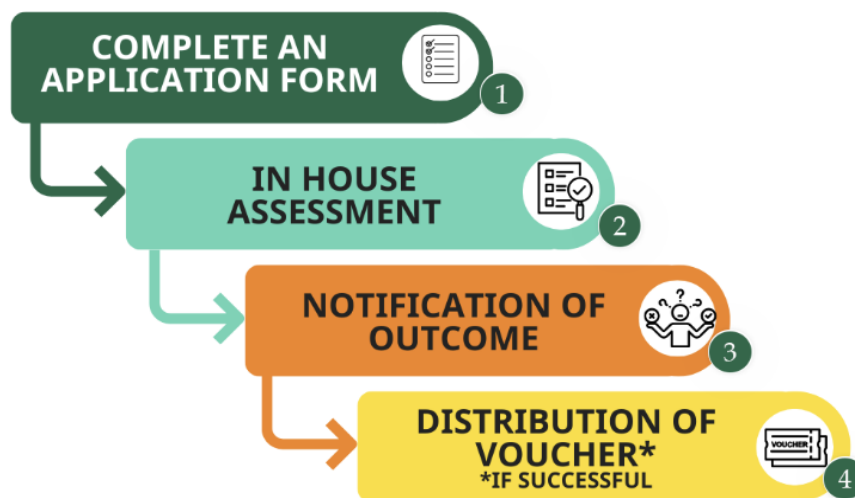


The Household Support Process

Please note that it may take up to 8 weeks to complete the process, not all applications will be successful, those which are not successful will still get a notification from the Grants Team but the process will finish at point 3.

Unsuccessful applicants are reminded that any decision made in your outcome email is final and there is no appeals.



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1. Complete an Application Form

Step 1 – Fill In An Application. Each district page will house a respective application form for Household Support Fund in your area if this is available through us. Completing this form should take 10-15 minutes and will provide us with the details necessary to progress through this process and provide an outcome for your application.

2. Step 2 – In-House Assessment.

Members of the Lincolnshire Community Foundation Household Support Team will

receive your application upon submission. You should receive an email to confirm this. From the point of submission, the assessment process will take up to 8 weeks. We anticipate huge demand for this funding and as a small, independent charity, we are unable to respond to emergency cases. Our team will review your application in this period and decide whether you are eligible and can receive funding or not based on the criteria set in collaboration with district councils. This part of the process may also include a benefits check with the district council, but this will be communicated to you in the application form if this applies to the funding in your area.

3. Step 3 – Notification of Outcome.

Once an outcome has been reached, the team at Lincolnshire Community Foundation will contact you to alert you of the outcome of your application. In our email to you, we will inform you whether your application has been successful or unsuccessful and advise you on the next steps of the process. If you are unsuccessful, the process will end here. Any decision made in your outcome email is final.

4. Step 4 – Distribution of Voucher.

If you are told you are successful, Lincolnshire Community Foundation will then look to get a voucher distributed to you as soon as possible. With the expected demands of the process, we would look to get a voucher to you within 2 weeks of the email notifying you of your outcome. We ask that you check all inboxes (including junk and spam) for an email from either Charis or the supermarket themselves with a link to obtain your voucher.